



Andhra Pradesh State Skill Development Corporation (APSSDC)
Department of Skill Development, Entrepreneurship and Innovation
(Government of Andhra Pradesh)



78, 3rd Floor, G&J Infra, Infosight Building, Pathuru Road Junction, Tadepalli, Guntur - 522502

Dr. Arja Srikanth, I.R.T.S.,
Managing Director & Chief Executive Officer

Rc. No. 1346/APSSDC/PMKVY 2.0/4th EOI/17/SSR/2019-20 Date: 07/07/2019

To

M/s. SSR Services
Visakhapatnam

Sub: State PMKVY 2.0 CSSM Component Provisional Work Order for 4th EOI

1. This work order is being issued in pursuance to proposal submitted by your organization in response to 4th EOI released for engagement of training partner for implementation of PMKVY 2.0 training program in the State under State mandate. All the Guidelines, Notifications and Instructions issued from time to time by the NSDC and MSDE, Government of India will be binding on Training Partner. Training Partner must carefully examine all the relevant Guidelines, Notifications, Instructions and other such material and shall implement the same in letter and spirit. Training Partner shall also comply with the processes laid down by the APSSDC from time to time.
2. Without prejudice to the above, following terms and conditions are specifically enumerated:

2.1 Training

- (i) The Training Partner shall conduct the training of candidates as per the following:

Sno	Address of Training Center	Name of the Sector	Name of the Job Role	QP No.	Number of Hours & Category	Mandate Allotted
1	17-89/4, Opp SBI, Vizag Road, Pendurthi, Vishakapatnam	BFSI	Goods & Services Tax (GST) Accounts Assistant	BSC/Q0910	100 – III	60
		Beauty and Wellness	Beauty Therapist	BWS/Q0102	390 - II	60
2	Near RTC Complex, Besides Datapro Computers, Narsipatnam, Vishakapatnam	Beauty and Wellness	Beauty Therapist	BWS/Q0102	390 - II	60
		Beauty and Wellness	Yoga Instructor	BWS/Q2201	226 – II	60
TOTAL TARGET ALLOTTED						240

- (ii) The above targets are based on the targets evolved by the APSSDC for 2019-2020 under PMKVY 2.0 Scheme. The Training Partner must start the trainings target by 30.11.2019 failing which the work order is deemed to be cancelled.
- (iii) **Batch size** – Batch size should be minimum 20 No's and maximum 30 No's.
- (iv) **Courses** – Training Partner shall take prior approval from PMKVY (skillindia.nsdcindia.org) and apssdc.in portals for starting of any new batches in the program.
- (v) **Commencement of Training:** - The Training Partner shall commence its training programmes only after the approval of CAAF of the respective training center allotted in this work order via skillindia.nsdcindia.org portal of NSDC. Simultaneously, APSSDC shall also visit for verification of the Training center. The following timelines shall be adhered to by the Training Partner with respect to completing the center affiliation and accreditation:

Sno	Description	Timeline
1	Desk Appraisal	To apply for Desk appraisal within 15 days of receipt of work order
2	CAAF	CAAF to be submitted within 15 days of desk appraisal
3	Batch Start	Batch to start within 15 days after Deemed Ready Status

Note 1: APSSDC reserves the right to cancel the Work Order if there is any deviation from the timelines mentioned above in (2).(i).(v).

Note 2: Only TCs with 4 or above star rating shall be allowed to undertake trainings

(vi) **Attendance** – Candidate should have AEBAS (Aadhar Enabled Bio-Metric Attendance System) and Manual Attendance as well

2.2 Cost and Payment Norms

Payment Mode				
Tranches	Frequency	Rate	Conditions*	Time Lines
First Tranche	Based on Inception report to be submitted by the 15 th day from the starting date of the batch.	30% of Training Fee	1. Based on inception report to be submitted on the 15 th day from the starting of the batch. 2. Candidate AEBAS & Manual attendance of 10 days out of 15 days must be submit.	Invoices to be submitted to DSDO within 15 days from the 15 th day of batch commencement
Second Tranche	Based on third party assessment and certification/result sheet of trainees.	50% of Training Fee	1. Payment will be made after successful Batch Completion 2. Furnishing the assessment results sheet of the trained candidates.	Invoices to be submitted to DSDO within 15 days of result sheet declared
Third Tranche	Based on the placement verification report submitted by Training Partner/validation agencies/APSSDC officials	20% of Training Fee	1. 70% and above of inception batch trainees placed successfully – full payment 2. 50% to 69% of inception batch trainees placed successfully – Pro rata basis 3. Less than 50% of inception batch trainees placed successfully – no payment	Invoices to be submitted to DSDO within 3 months from result received along with placements report.

Note 3: Any deviations from the timelines mention above n 2.2, APSSDC shall not responsible for processing of Invoices

Note 4: Tranches will be released as per Common Norms.

Note 5: Invoices and related documents for processing shall be submitted to concerned DSDOs. The DSDOs Should send invoices in e-Office to concern scheme manager within 3 days of receiving the invoices.

Note6: APSSDC may change the tranches as per the internal guidelines as per the guidelines issued by NSDC/MSDE.

- A copy of this work order duly signed on each page by its authorised signatory shall be submitted by Training Partner to APSSDC within a week.
- Training Partner is responsible for candidates Discipline and Security and also guard against Sexual Harassment during the period of training and placement.
- The APSSDC **reserves the right to** change, amend, modify, suspend, continue or terminate all or any part of the work order, at any time without notice.

MD & CEO
APSSDC

Copy To:

- The Chief Finance Officer, APSSDC.
- The DSDO for information to take necessary action.